



## DISCLOSURE AND RELEASE

I acknowledge that in connection with my application for employment (including contract or volunteer services) with \_\_\_\_\_ consumer reports may be requested. These reports may include the following types of information: names and dates of previous employers, reason for termination of employment, work experience, education, accidents, licensure, credit, etc. I further understand that such reports may contain public record information such as, but not limited to: my driving record, workers' compensation claims, criminal records, etc., from federal, state and other agencies that maintain such records. I further understand that reports about my credit, judgments and bankruptcy proceedings may be requested if I am applying for a financial, trades or public safety position where such reports are allowed by law.

In addition, investigative consumer reports gathered from personal interviews with former employers, past or current neighbors and associates of mine, etc. to gather information regarding my work performance, character, general reputation and personal characteristics and mode of living may be obtained.

**I AUTHORIZE, WITHOUT RESERVATION, ANY PARTY OR AGENCY CONTACTED BY THE CONSUMER REPORTING AGENCY TO OBTAIN AND FURNISH THE ABOVE-MENTIONED INFORMATION.**

I have the right to make a request to the consumer reporting agency, CDL-Link Reporting Services, upon proper identification, as to the nature and substance of all information in its files on me at the time of my request, including the sources of information and the agency will provide a complete and accurate disclosure of the nature and scope of the investigation covered by the investigative consumer report(s); and the recipients of any reports on me which the agency has previously furnished within the two year period for employment requests, and one year for other purposes preceding my request (California three years).

I hereby authorize procurement of consumer report(s) and investigative consumer report(s). If hired (or contracted), this authorization shall remain on file and shall serve as ongoing authorization for you to procure consumer reports at any time during my employment (or contract/volunteer) period.

- California, Minnesota and Oklahoma Applicants only: Check box if you request a copy of any consumer report ordered on you. Notice to California Applicants applying for jobs in California: you will also sign a separate consent relating California law issues.  
 New York Applicants only: I acknowledge receipt of Article 23-A New York Correction Law.

I acknowledge that I have been provided with a copy of my consumer's rights under the Fair Credit Reporting Act.

**The following information is being requested in order to conduct a background check on you:**

Full Name: \_\_\_\_\_.

Other names you have used: \_\_\_\_\_.

Mailing Address: \_\_\_\_\_.

Email Address (if you wish to be contacted this way): \_\_\_\_\_.

Social Security No.: \_\_\_\_\_; Date of Birth: \_\_\_\_\_.

Driver's License No.: \_\_\_\_\_; State of Issue: \_\_\_\_\_.

Position for which you are applying is: \_\_\_\_\_.

May we contact your current employer? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

**I certify that the above information is true and correct. Providing false or inaccurate information may be cause for rejection of my application for employment.**

Signature \_\_\_\_\_ Date \_\_\_\_\_